



PORTS and MARITIME AFFAIRS

EMAIL: Ship_registry@mtt.gov.bh WEBSITE: http://www.mtt.gov.bh

Directive No. STCW/17

ISSUE OF MANNING DISPENSATION

Issued under the enabling power of the Ministerial Resolution 6/2001
and including STCW 2010 Manila Amendments

1. General

The International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978 as amended (STCW) under its Article VIII establishes that in circumstances of exceptional necessity, Administrations, may issue a Manning dispensation; based on the analysis of the situation and provided that this does not cause any danger to persons, property or the environment.

Ports and Maritime Affairs (PMA) provide a policy statement regarding manning dispensation in the purpose of compliance with Article VIII of the STCW Conviction.

This directive outlines the PMA procedure to be followed by the companies operating Bahrain registered ships who will apply for dispensation in behalf of their seafarers.

2. Definition:

Company: means the owner or charterer or any other entity for the time being responsible for the management of the ship in respect of safe operation, security and protection of the marine environment including all duties and responsibilities imposed on the company by this Convention;



Seafarer: means a person employed on a ship whose duties and functions directly or indirectly contribute to the safe operation of the Ship i.e. safety and security of the ship, its cargo, crew and passengers; and protection of the marine environment.

Dispensation permit: mean a document issued in favour of a seafarer who, in case of exceptional necessity, does not hold the appropriate certificate required by the STCW Convention to serve in a specific capacity in a particular ship for a period not exceeding 6 months, This will only be issued under the circumstances stated in Article 8 of the STCW Convention

3. Dispensation procedure:

- .1 In circumstances of exceptional necessity when the services of a duly qualified officer is not available, the company may apply to the PMA for a Dispensation giving particulars of the seafarer who is intended to fill the vacancy temporarily (closest possible substitution) and the particulars of the ship and the intended voyages.
- .2 When the PMA is satisfied that the seafarer concerned is adequately qualified to fill the vacant post in a safe manner and that it will not cause danger to persons, property or environment, it may issue a dispensation permitting a specified seafarer to serve in a specified ship for a specified period not exceeding six months in a capacity other than that of master, chief engineer officer and radio operator, except in circumstances of force majeure and shall be valid only until the next port of call.



- .3 Any dispensation granted for a post shall be granted only to a person properly certificated to fill the post immediately below. Where certification of the post below is not required by the Convention, a dispensation may be issued to a person whose qualification and experience are, in the opinion of the PMA, of a clear equivalence to the requirements for the post to be filled, provided that, if such a person holds no appropriate certificate, he shall be required to pass a test accepted by the PMA as demonstrating that such a dispensation may safely be issued. In addition, the company shall ensure that the holder of an appropriate certificate of competency fills the post in question, as soon as possible.
- .4 The company and the ship's master shall be responsible in ensuring that the seafarer to whom the dispensation permit is granted has adequately demonstrated his qualification and experience.
- .5 The PMA shall, by 31st January every year, send a report to the Secretary General giving information on the total number of dispensations in respect of each capacity for which a Certificate of Competency is required that have been issued in the previous calendar year.

4. Revision history:

Revision No. 1 of the present Directive is the first issue.

Hassan Ali Al Majed

Undersecretary for Ports and Maritime Affairs

16th August 2016



ANNEX – 1

PORTS and MARITIME AFFAIRS

**APPLICATION FOR
DISPENSATION OF MANNING**

To: Directorate of Ship Registry & Seamen Affairs
Ports & Maritime Affairs

I hereby apply for dispensation of a seafarer with details described below:

Note: Incomplete applications will not be processed

| Company details | |
|------------------------------|-----------|
| Name of Applicant: | Position: |
| Name of Company/Agent/Owner: | |
| Company Address: | |
| Tel. No. : | Mobile: |
| Fax No. : | E-mail: |
| Signature of Applicant: | Date: |

| Particulars of ship | |
|------------------------------------|--------------------------|
| Name of Ship: | Type of Ship: |
| Official Number: | Gross Tonnage: |
| IMO Number: | Call Sign: |
| Date of Keel was Laid: | Ship's Current Location: |
| Classification Society: | Date & Time of Sailing: |
| Next Port of Call: Date & Time: | |



| Information of seafarer to be Dispensed | | | |
|---|--|-------------------|--|
| Name of Seafarer: | | | |
| Capacity: | | Date of sign off: | |

| Information of seafarer who is intended to fill the vacancy temporarily: | | | |
|--|--|------------------|--|
| Name of Seafarer: | | | |
| Capacity: | | Date of sign on: | |

| Dispensation matters |
|--|
| 1. Reason(s) for the Dispensation: |
| 2. Arrangement for new replacement. |
| 3. Details of voyage from port of sign off to the port where the new replacement will join the ship (including Date, name of port and country) |
| 4. Details of Seafarer |

| Document required |
|---|
| <p><u>Note: Copies of the following documents must be attached to this application form:</u></p> <ul style="list-style-type: none"> a) Minimum Safe Manning Document b) Crew List c) Bahrain endorsement of the above seafarer, if any |

Note: Please use separate sheets for additional information if needed