

Ref.:

Date:

# AIRCRAFT REGISTRATION CHECKLIST

**Aircraft Type:**

**MSN:**

**Reg. Mark:**

**NOTE:** *IN ADDITION TO ITEMS IN THIS CHECKLIST; THE OWNER/OPERATOR MUST ENSURE ADHERANCE TO BAHRAIN AIR NAVIGATION TECHNICAL REGULATIONS (ANTR) AND PROCEDURES.*

S. #	Items	Target Date	Action By	Status
1)	A letter to CAA advising the intention to register an aircraft with full details including preferred registration mark.			
	BCAA Acceptance		BCAA	
2)	Application for Registration (ALD/AIR/F008) Note: The signatory must have Power of Attorney (to act on behalf of the owner) duly legalised.			
	Registration fees, I. A. W. Schedule of Charges			
	BCAA Acceptance		BCAA	
3)	C of A Application Form No.: ALD/AIR/F005 and C of A Survey Report (ALD/AIR/F006)			
	C of A fees, I.A.W. Schedule of Charges			
	BCAA Acceptance		BCAA	
4)	An airworthiness review statement by an organisation approved/acceptable to Bahrain CAA recommending the issue of C of A.			
	The statement to confirm that the aircraft current configuration complies with the ANTR Part-M AMC M.A 904(b) and ANTR-OPS 1 Subparts K & L.			
	BCAA Acceptance		BCAA	
5)	Implementing limit of validity established by the manufacturer to prevent widespread fatigue damage. E.g. FAA Advisory Circular - AC No.: 120-104 ( if Applicable)			
	BCAA Acceptance		BCAA	
6)	Submit the AOC Application (ALD/AIR/F028)			
	Assessment fees for the issue or variation of the AOC (I.A.W. Schedule of Charges)			
	BCAA Acceptance		BCAA	

S. #	Items	Target Date	Action By	Status
7a)	RVSM Application Form No: ALD/AIR/F117 (with approval certification supporting documents) (If Applicable)			
7b)	RVSM Checklist (If Applicable)			
	BCAA Acceptance		BCAA	
8)	RNAV Application, Form No: ALD/OPS/F062 (with approval certification supporting documents) (If Applicable)			
	BCAA Acceptance		BCAA	
9)	SSR Mode 'S' Application Form No.: ALD/AIR/F052			
	BCAA Acceptance		BCAA	
10)	Selcal Code submission for BCAA records			
	BCAA Acceptance		BCAA	
11a)	Radio/Navigation System Approval for Installation Application Form No.: ALD/AIR/F094			
11b)	Copy of Radio/Navigation System Licence from Telecommunications Regulatory Authority			
	BCAA Acceptance		BCAA	
12)	Proof of Ownership(Bill of sale) : <b><u>MUST BE LEGALIZED</u></b>			
	BCAA Acceptance		BCAA	
13)	C of A for Export from the State of Registry			
	BCAA Acceptance		BCAA	
14)	Submission of lease agreements (If Applicable)			
	Lease Assessment fees, I.A.W. Schedule of Charges			
	BCAA Acceptance		BCAA	
15)	Statement of non-registration or de-registration from existing State of Registry			
	BCAA Acceptance		BCAA	
16)	Insurance Certificate as per AIP 1.2.1.1.8			
	BCAA Acceptance		BCAA	
17)	Copy of aircraft Type Certificate Data Sheet			
	BCAA Acceptance		BCAA	
18)	Mass and Balance Report (current)			
	BCAA Acceptance		BCAA	
19)	Electrical Load Analysis Report			
	BCAA Acceptance		BCAA	
20)	Record of the most recent compass swing (If Applicable)			
	BCAA Acceptance			

S. #	Items	Target Date	Action By	Status
21a)	Flight Test Report (Production)			
	BCAA Acceptance		BCAA	
21b)	Flight Test Report (Acceptance)			
	BCAA Acceptance		BCAA	
22)	Review of the AOC application (ref. item 6)		BCAA	
23)	Sufficient pilots should be qualified and type rated.			
	BCAA Acceptance		BCAA	
24)	Aircraft Flight Manual for Bahrain CAA			
	BCAA Acceptance (BCAA accepts approved AFM from foreign authority type holder.)		BCAA	
25)	Submission of Operations Manual			
	BCAA Acceptance		BCAA	
26)	Review of RNAV Application (Item No. 8) (If Applicable)		BCAA	
27)	Minimum Equipment List (MEL)			
	BCAA Approval		BCAA	
28)	Current MMEL			
	BCAA Approval		BCAA	
29)	Maintenance Program (including manufacturer's variation limitation)			
	BCAA Acceptance		BCAA	
30)	MOE Submission			
	BCAA Acceptance		BCAA	
31a)	Sufficient B1/B2 Certifying staff should be qualified and type rated.			
	BCAA Acceptance		BCAA	
31b)	Base maintenance provider			
	BCAA Acceptance		BCAA	
32)	Tech Log/ Journey Log			
	BCAA Acceptance		BCAA	
33)	Existing Noise Certificate/Application Form No. ALD/AIR/F035			
	BCAA Acceptance		BCAA	
34)	Issue of Certificate of Registration (ref. item 2)		BCAA	

S. #	Items	Target Date	Action By	Status
35)	BCAA to be allocated with access code/password to the aircraft type publications (AMM, CMM, IPC etc)			
	BCAA Acceptance		BCAA	
36)	Issuance of C of A (ref. item 3)		BCAA	
37)	Issue of AOC (ref. item 6 & 21)		BCAA	
38)	Issuance of Bahrain CAA Noise Certificate (ref. item 32)		BCAA	
39)	Issuance of the Radio installation certificate (ref. item 11a & 11b)		BCAA	
40)	Issuance of RNAV (B-RNAV/P-RNAV) Certificate (ref. item 8 & 25) (If Applicable)		BCAA	
41)	Issuance of RVSM Approval Certificate (ref. item 7a) (If Applicable)		BCAA	
42a)	Notifications to be sent to: ICAO (by updating and sending the IRCA list)		BCAA	
42b)	State of Manufacturer		BCAA	
42c)	Engine Manufacturer		BCAA	
43)	Invoice for fees		BCAA	